



Request for Audit Status

THE UNIVERSITY OF MICHIGAN
COLLEGE OF LITERATURE, SCIENCE,
& THE ARTS

Newnan LS&A Academic Advising Center
1255 Angell Hall
Ann Arbor, MI 48109-1003

Phone: (734) 764-0332
Fax: (734) 764-2772
www.lsa.umich.edu/lsa/students
academic.standards@umich.edu

What is an Audit?

An official audit obligates a student to attend classes regularly and complete all course requirements (e.g., papers, laboratory assignments, tests, and the final examination). The notation **VI** appears on the record; no grade is posted and no degree credit is earned. Students who do not fulfill course requirements earn the grade **ED** to indicate the course was unofficially dropped, in this case, the grade point average remains unaffected.

This form is to be used if you are seeking to **officially audit** a course. This decision must be made during the **first 3** weeks of the full term, or the **first 2** weeks of the half-term. **Modifications cannot be made after the deadline.** The request must be submitted and approved by representatives of the Academic Standards Board. **This form is only for use by mainstream LSA students (not Residential College and not Honors Program students).**

Instructions: Complete this form.
Obtain an override from the instructor if the course is closed.
Return the **completed** form to the Newnan LS&A Academic Advising Center, 1255 Angell Hall.

TO THE STUDENT

Printed Name _____ UMID# _____

Uniquname (e-mail) _____ Phone _____

Course you wish to audit _____ / _____ / _____ / _____ / _____
(Class #) (Subject) (Catalog #) (Section #) (Section #) (Term & Year)

I assume responsibility for all course requirements and understand that I will not receive any credit for this course. The course will be listed on my transcript as **VI**. If I need credit for this course in the future, I must register for it again and do the coursework during that term.

(Student's Signature)

TO THE INSTRUCTOR

I have given permission for the student listed above to audit my class. He/She will be responsible for all coursework and exams.

Instructor's Signature: _____ Date: _____

Instructor's Printed Name: _____ E-mail: _____

Office Use Only

Date Received

Approval Stamp